

Dear Parents,

Please **review** the following classroom expectations and dress code for Religious Ed and **keep this copy for your reference**. We thank you in advance for your cooperation in this matter.

Expectations for Religious Ed Families

Parents:

1. Anyone with an outstanding balance will have to pay that balance before this year's registration form will be accepted.
2. **Families are expected to attend Mass every Sunday (or Sat. night Vigil) and Holy Days of Obligation**, go to Confession frequently, and pray together as a family. Our Sunday classes have been purposefully scheduled around our parish Sunday Mass times to help families meet this obligation. During RE we teach the Catholic faith, but the children learn the attitudes and habits of their parents. It is difficult to teach what is not practiced (i.e. Mass, Sacraments). Please, let us work together to help build your children's faith.
3. No class changes will be made after the first two weeks of class unless it is an emergency. **Sports and their schedules are NOT considered to be an emergency.**
4. **Parents (or a responsible adult) must bring their child to the classroom and then sign-out their child every week from class.** This requires entering the building at the beginning and end of each class. Do not drop your child off on their own. Please park (not in the fire lane in front of the school) and walk them to the classroom.
5. Parents should make every effort to ensure that their child **arrives on time** and does not disrupt the class after it begins. Children arriving 15 minutes late will be marked as absent.
6. Parents are asked to help ensure that their children arrive to class **with all their class books and supplies:** pens, pencils, completed homework, etc., just as you would with their regular school classes.
7. Parents should **be on time** to pick up their child after the classes are completed. Our RE **volunteers** cannot stay for an extended time. After 10 minutes, children will be brought to the office and can be signed out from there.
8. Parents need to bring a **written excuse** for every absence and need to ensure that all missed class work is reviewed at home and all homework is made up.
9. **If a child is to be picked up by anyone other a parent**, a clearly written letter should be on file with the RE Office with detailed information about the authorized adult including their relationship to the family and their contact info. This letter should be clearly signed by the parent(s).
10. Students who **miss more than 5 days** of Religious Ed will have to be evaluated to see if they are able to move up to the next grade/and if they are properly prepared to receive a sacrament.
11. Please reinforce the class lessons at home and help your children learn their prayers throughout the year. Help them grow in faith and their love of the Lord.
12. All students will be tested/assessed to evaluate whether they are learning the faith (prayer, terms and understanding the Catholic faith) before they are allowed to advance to the next year's level – see your child's textbook as well as the Arlington Diocese Standards of Learning at <https://www.arlingtondiocese.org/Catechetics/Catechetical-Resources/Elementary-Standards-of-Learning.pdf>
13. **All children Grades 1-12** are expected to be catechized. Grades 1-8 are expected to enroll in classes. 9th & 10th graders are expected to enroll in classes and are invited to attend Youth Group. 11th & 12 graders have the option of attending classes, Youth Group, and both all year long.
14. Preparation for **First Holy Communion** and **Confirmation** are **two-year programs MINIMUM**. They traditionally receive First Communion in second (2nd) grade and Confirmation, in the eighth (8th) grade. They must be enrolled in **both 1st and 2nd**, and **grades 6th through 8th** to receive these sacraments. If your child attended the first year at another parish or Catholic school, a letter from the Director of Religious Ed or principal must accompany the registration. The letter should state for how long the child has had religious education with detailed information including a description of the curriculum. If your child has missed making a sacrament, please contact the Parish Office.

15. **Confirmation Prep begins in 6th grade.** Children who have not been catechized for a time prior to 6th/7th grade will have to be remediated per the RE Office.
16. **Confirmation Packets** are given out as part of Confirmation Prep traditionally in September of the 7th grade year. Please read the entire packet and turn in the completed first four pages as soon as possible. Each item has a due date. The date can be found at the top of each page in the packet. Please pay attention to deadlines and turn requirements in on time to ensure that the process is a smooth one.
17. **Only registered RE students** should attend class. Friends and relatives of students (i.e. sleepover friends) are not allowed to attend class without written permission from the DRE, their teachers, and a waiver from those friend's parents.
18. Please check the **bulletin** and **website** often for updates and information. It is not the responsibility of the Religious Ed Office or the teachers to remind families and students of due dates.
19. **RCIC** - these are classes for those children becoming Catholic, and/or those children **grades 3 and up** that need First Penance and First Communion and possibly Baptism / Confirmation. The Parents of children in RCIC are required to attend meetings and retreats that will be scheduled during the year. These classes are taught in Session B on Sundays (11am – 12:15pm).
20. **Do not bring any outside food or drink into the classrooms.** As we have many students with food allergies, we try to be very attentive to their needs. The only exceptions for food being brought in will be for Christmas and End of Year parties. Every effort will be made to provide only non-allergy foods.

Students:

1. You must come to class with books and supplies. There is a \$20 replacement fee for a lost book.
2. Raise your hand before you speak.
3. Do not "talk" during class unless the teacher has given permission.
4. Listen and participate in class.
5. Keep your hands and feet to yourself.
6. Be kind to all and considerate of others.
7. Be obedient and respectful to your teachers and assistants.
8. Complete and turn in your assignments each week.
9. We are fortunate to share the school facilities with others, so students should be respectful of the belongings of school property (do not touch the contents of any desks) and help keep the classrooms neat and clean.
10. Do not bring a cell phone to class. If a student brings a cell phone to class, the teacher will keep it on the table in the front of the room until class is over.
11. Do not bring any personal items/articles to class that will be distracting to the student or others.
12. **Follow this Dress Code for Students:** Students should be dressed appropriately and modestly for class.
 - A. No t-shirts with inappropriate pictures or words are to be worn.
 - B. Pants and shorts must be worn at the waist and no underwear should be visible.
 - C. No spaghetti strap shirts (camis) unless a shirt or sweater is worn over it.
 - D. No mini-skirts or short-shorts.
 - E. Not allowed: bare midriffs, visible Sports bras, anything immodest
 - F. Pants and skirts are preferred over sweats and shorts.

*Please note that if your child is disruptive during class every effort will be made to assist them in practicing self-control. However, St. John's Religious Education reserves the right to dis-enroll students if behavior is unacceptable.

IMPORTANT!!! Visit our website at www.sje1.org for all Religious Ed policies and info needed during the year.

- Your family **must be registered** with St. John the Evangelist Parish to attend Religious Education classes.
- **Please fill out these entire forms (fronts/back) and ensure that all info is correct!** Email is the primary mode of communication for RE. **Return all 2 pages to register.**
- Class assignments are made on a first come, first placed basis. Classes will begin **August 18th / 19th**.
- Mail these **fully completed forms with complete payment** to: St. John the Evangelist RE, 271 Winchester Street, Warrenton, VA 20186
- Make **checks** payable to **St. John's**. Payment Plans are available.
- NOTE: If any of your children were baptized outside of this parish, and you **have not** already supplied us with a copy of each child's **baptismal record, you will need to supply a copy** for our files.
- **Confirmation Prep begins in 6th grade.** Children who have **not been catechized for a time prior to 6th/7th grade** will have to be placed per the RE Office.
- Would you like to share your faith or volunteer? Please see below.
- **RCIC is a 2-3 year course** for those children becoming Catholic, and/or those children **grades 3** and up that need First Penance and First Communion and possibly Baptism / Confirmation. The Parents of children in RCIC are required to attend a couple of meetings that will be scheduled during their child's class time throughout the year.
- **No class changes** will be made after the first two weeks of class unless it's an emergency.

Sports are not an emergency or more important than catechesis and Mass.

† **Fee Schedule:** *Sacramental* means your child is receiving First Communion, First Penance or Confirmation this year. Please contact the RE Office in case of financial hardship. Fees are determined by the date these registration forms are received by the RE Office:

† **Sacramental Fees must be paid in addition to the following tuition fees:**

	Fee	Dates Applied	Each Student	Family Max
Please add \$30 Sacramental Fee for each 2 nd year First Communion Prep (i.e. grade 2 and RCIC 2A). †	Early Discount	Before June 1	\$90	\$250
	Regular	Before August 1	\$100	\$280
	Late	August 1 st to September 15 th	\$120	\$340
Please add \$90 Sacramental Fee for each 2 nd year Confirmation Prep (i.e. 8 th Grade and RCIC 2B). †	Each High School Student: \$50.00			

NO LATE REGISTRATIONS WILL BE ACCEPTED AFTER SEPTEMBER 15TH

Class Offerings: Please select your **1st, 2nd, & 3rd** choice from the sessions below. **All must be filled in for registration.**

- Sunday Session A (K-8th, RCIC 1st yr): 9:15 am – 10:30 am _____ Sunday Session High School (9th – 12th) 11 am – 12:15 pm _____
 Sunday Session B (K-8th, RCIC 2nd yr): 11 am – 12:15 pm _____
 Monday Session C (K-8th): 5 pm – 6:15 pm _____ **+ High School 11th & 12 graders - See above**

ALL CHILDREN IN GRADES 1-10 MUST BE ENROLLED IN A CATHOLIC RELIGIOUS ED PROGRAM
9th & 10th graders are expected to enroll in Religious Ed. 11th & 12 graders have the option of attending classes or Youth

Volunteer Ministries in Religious Education: Teachers, Assistants and Subs receive preferences on class assignments as well as free tuition for their children but are still required to pay Sacramental Fees. **Assistants are expected to substitute for the teacher when needed.** Hall Monitors are needed for each Session as well. **Volunteers must submit the signed Oath of Fidelity to the Church.** This document is available on the RE webpage. **Volunteers must be FULLY COMPLIANT through the Diocese: first complete and turn in the required background paperwork, and then attend VIRTUS training within 45 days.**

All Volunteers are required to attend the RE Volunteer meeting: Saturday, August 17th (10am - noon). Subs MUST check in with the RE staff in the school office (in person) each week to see where needed. **Please check the areas of interest:**

Teacher _____ Assistant Teacher _____ Sub _____ Hall Monitor _____
 Grade Preference for teaching/assisting: _____ Session you prefer to teach: _____
 Name: _____ Email: _____

Medical Insurance Information: Company Name: _____ Policy #: _____
 Insurance Company Phone: _____ Address: _____

Parent: I, _____, in consideration of the benefits derived, and in view of the fact that St. John the Evangelist Catholic Church is a religious institution, membership in which is voluntary, I hereby agree to the participation of my child (children) in the activity of religious education classes.

In the event I cannot be reached, I hereby grant permission for my son (s) and/or daughter (s) to be evaluated, diagnosed, treated and or medicated in accordance with the standard medical practice by licensed medical personnel. In the event that a medical emergency occurs with my child, I grant permission to a St. John the Evangelist leader to ensure emergency medical treatment for my child (children) if I cannot be contacted. I relieve St. John the Evangelist Parish, its agents and the Diocese of Arlington of all responsibility and consequences that may arise as a result of the emergency treatment or administration of minor medications. Furthermore, I agree to accept all responsibility as a result of scheduling such treatment.

My child/children agree(s) to abide by all the rules and regulations. I understand that St. John the Evangelist Parish, its agents, and the Diocese of Arlington will not be held liable if my child fails to cooperate with the rule and safety measures.

Signed _____ Date: _____

Expectations for Religious Ed Families:

I, _____ (name of parent), agree to the procedures and expectations listed in the "Expectations for Religious Ed Families" in order for my child(ren) to participate in the St. John's Religious Education Program.

Parent Signature: _____ Date: _____

RE #: _____

St. John the Evangelist Parish Religious Education Family Registration Form Registration Year: 2024-2025
271 Winchester St. Warrenton, VA 20186 Phone: 540-347-2922 ext. 209

Last Name Registered with Parish _____ Parish Env. or Parish Giving # **You Are Using:** _____
Mailing Address: _____ Home Phone: _____
Family Email: _____

Father's Name: _____ Dad Cell/Work: # _____
Mother's Name: _____ Mom Cell/Work: # _____
Mother's Maiden: _____ Mother's Religion: _____ Father's Religion: _____
Custodial Parent, if different from above: _____ Phone: _____
Emergency Contact & relationship: _____ Phone: _____

Parent's Marital Status:
Single _____ Married _____
Separated _____ Divorced _____

NOTE: If any of your children have NOT been baptized, please contact the Parish Office as soon as possible. A copy of your child's baptismal Certificate must accompany this paperwork.

Child _____ Age _____ Birth Date ____/____/____ Sex _____ **Grade in 2024-25** _____ Grade/Session in 2023-24 or **last RE attended** _____
Sacrament, Date and Parish Baptism ____/____/____ Catholic? Eucharist ____/____/____ Penance ____/____/____ Confirmation ____/____/____

Received: _____

School Child Attends: _____

Special Needs: (e.g. medical, learning disabilities, physical disabilities): _____

Child _____ Age _____ Birth Date ____/____/____ Sex _____ **Grade in 2024-25** _____ Grade/Session in 2023-24 or **last RE attended** _____
Sacrament, Date and Parish Baptism ____/____/____ Catholic? Eucharist ____/____/____ Penance ____/____/____ Confirmation ____/____/____

Received: _____

School Child Attends: _____

Special Needs: (e.g. medical, learning disabilities, physical disabilities): _____

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Sacrament, Date and Parish Baptism ____/____/____ Catholic? Eucharist ____/____/____ Penance ____/____/____ Confirmation ____/____/____

Received: _____

School Child Attends: _____

Special Needs: (e.g. medical, learning disabilities, physical disabilities): _____

For Office Use Only: Previous Balance: \$ _____ Tuition Pd: \$ _____ Check # _____ Date Paid: ____/____/____
New Tuition due: \$ _____ Tuition Pd: \$ _____ Check # _____ Date Paid: ____/____/____
Total Tuition due: \$ _____ Tuition Pd: \$ _____ Check # _____ Date Paid: ____/____/____
Date RE Registration form Received by RE Office: ____/____/____
Paid In Full? _____

Date Form Revised: 4/23/24

All children in grades 1-10 SHOULD BE ENROLLED in a Catholic Religious Ed Program 11th & 12 graders have the option of attending classes and/or Youth Group